

Part-Time Custodian – Church Facility

Position Title: Part-Time Custodian
Reports To: Director of Maintenance
Hours: Part-Time (as needed at discretion of Director; may include evenings or weekends)

Position Summary

The Part-Time Custodian is responsible for maintaining a clean, safe, and welcoming environment for church members, visitors, and community groups. The custodian ensures the sanctuary, classrooms, offices, and common areas are cleaned, maintained, and prepared for services and church events.

Key Responsibilities

- Clean and sanitize restrooms including sinks, toilets, mirrors, and floors
- Vacuum carpets and mop hard floors throughout the facility
- Dust furniture, fixtures, and window sills
- Empty trash and recycling and replace liners
- Clean glass doors and interior windows
- Maintain cleanliness in the sanctuary, fellowship hall, classrooms, and offices
- Set up and tear down tables, chairs, and equipment for services, meetings, and events
- Return rooms to their normal setup after activities
- Report maintenance or safety concerns
- Restock cleaning and restroom supplies
- Assist with occasional deep cleaning projects

The position purpose and description duties above provide a representation listing only and should not be regarded as a complete statement of tasks performed by the incumbent of this position. It should be recognized that the employee may be asked to perform job related duties in addition to those outlined above.

Qualifications

- Previous custodial or cleaning experience preferred but not required
- Ability to work independently and manage time effectively
- Ability to lift up to 30–40 pounds and perform physical tasks
- Reliable, trustworthy, and respectful of a church environment

Personal Qualities

- Dependable and punctual
- Attention to detail
- Positive attitude and servant-minded approach
- Respectful of church values and ministry activities

Compensation: Hourly pay based on experience. Flexible scheduling may be available.

For more information or to apply, please contact the church office